

**By-Laws of the**

**KINGS PARK YOUTH ATHLETIC ASSOCIATION, Inc.**

**Last Amendment made December 2004**

**ARTICLE ONE**

**ORGINIZATION**

1. The name of this organization shall be:

KINGS PARK YOUTH ATHLETIC ASSOCIATION

2. The organization shall have a seal which shall be in the following form:  
Not in use at this time

3. The organization may at its pleasure by a vote of the membership body change its name.



## ARTICLE TWO

### **PURPOSES**

The following are the purposes of which this Organization has been formed:



The logo for the Kings Park Youth Athletic Association is centered on the page. It features the text "Kings Park Youth" in a serif font at the top, and "Athletic Association" in a similar font at the bottom. In the center, there are several sports-related icons: a baseball, a tennis racket, a soccer ball, and a basketball, arranged in a circular pattern around a central point where two lines cross.

To provided wholesome recreational athletics and sport activities in the Town of Smithtown under adult supervision in order to improve the health physically and their mental condition; to inculcate and promote friendship and civic responsibility among children and youths; to receive and maintain funds for the aforesaid purposes; the corporation shall not organize, operate, or conduct an institution of the kind referred to in Section 11 of the membership corporation law; no part of the net earnings of the corporation shall inure to the benefit of any member, trustee, director, officer of the corporation, or any private individual ( except that reasonable compensation may be paid for services rendered to or for the corporation affecting one or more of its purposes), and no member, trustee, director, officer of the corporation, or any private individual shall be entitled to share in the distribution of any corporate assets on dissolution of the corporation. No salary shall be paid to any trustee, director or officer of the corporation for services rendered on behalf of the corporation.

## ARTICLE THREE

### MEMBERSHIP

Membership in this organization shall be open to all who attained the age of eighteen (18) years, and who are residing in the hamlets of Commack, East Northport, Fort Salonga, Kings Park, Northport and Smithtown.



A member shall be considered in good standing by:

1. When he / she has attended at least three (3) regularly scheduled General Membership meetings within the year beginning Jan 1<sup>st</sup> and ending December 31<sup>st</sup>.

## **ARTICLE FOUR**

### **MEETINGS**

The annual meeting of this organization shall be held on the third Wednesday of December of each year, except if such a day is a legal holiday then and in that event the Board of Directors shall fix the day, but it shall not be more than two weeks from the date fixed by these by-laws. The Secretary shall cause to be issued a notice telling the time and place of such meeting.

Regular monthly General Membership meeting of this organization shall be held on the third Wednesday of the month at 7:30 PM from January thru December, with no meetings held in July and August.

#### **Amendment to Article Four on January 14, 1965 to read:**

The presence of not less than eight members shall constitute a quorum and shall be necessary to conduct business of this organization; but a less number may adjourned the meeting for a period of not more than thirty days from the date scheduled by these by-laws and the Secretary shall cause a notice of this scheduled meeting to be issued to all members who were not present at the meeting originally called. A quorum as herein set forth shall be required at any adjourned meeting. Special meetings of this organization may be called by the President when he / she deem it for the best interest of the organization. Notice of such meeting shall be given to all members at least five days in advance.

## ARTICLE FIVE

### VOTING

At all meetings, except for election of officers and trustees, all votes shall be viva voice, except for that election of officers and trustees ballots shall be provided and there shall not appear on any place on such ballot any mark or marking that might tend to indicate the person who cast such ballots. Only members in good standing are entitled to vote in elections

At any regular meeting or special meeting, if a majority so requires, any question brought to a vote may be voted upon in the manner and style provided for election of officers and trustees.

At all votes by ballot, the Chairman of such meeting (if the President is not present) shall immediately prior to the commencement of the balloting, appoint a committee of three, of which one shall be the Secretary, who shall act as inspectors of election and who shall, at the conclusion of such balloting, certify in writing to the chairman the results and a certified copy shall be physically affixed to the minute book to the minutes of that meeting. No inspector of election shall be a candidate for office or shall be personally interested in the question voted upon, when possible.

## ARTICLE SIX

### **GENERAL MEMBERSHIP MEETING ORDER OF BUSINESS**

1. Sign in of attendees
2. Reading of minutes of previous meeting when requested
3. Presidents report
4. Reports of Commissioners
5. Reports of Officers
6. Reports of Committees
7. New Business
8. Old and unfinished business
9. Good and welfare
10. Adjournment



## ARTICLE SEVEN

### **BOARD OF DIRECTORS**

The trustees (directors) shall be elected at the annual meeting of the organization in the same manner and style as officers of this organization, and they shall serve as follows;

There shall be a total of four (4) elected trustees.

There shall be two trustees serving two (2) year terms

There shall be two trustees serving one (1) year terms

Five (5) members of the Board of Directors and the Officers shall constitute a quorum and the meeting of the Officers and Trustees shall immediately following the General Membership meeting as set forth in these by-laws. Each Officer and Trustee shall have one vote and such vote may not be done by proxy. Absence from three consecutive board meetings shall cause a board member to lose their voting rights. To regain these rights, a board member must attend three board meetings. Voting rights will be reinstated at and for the third meeting. A director may be removed when sufficient cause exists for such removal. The Boar of directors may enter charges against any director. The proceedings must follow "Roberts Rule of Order" for dismissal. Absence from six or more Board meetings during a twelve month period January from December may be sufficient cause for removal.

The Officer and Board of Directors may make such rules and regulations covering its meetings as it may in its discretion deem necessary.

Vacancies in the said Board of Directors shall be filled by the remaining members of the Board of Directors for the balance of the term. The president of the organization by virtue of hi / her office shall be the chairman of the Board of Directors.

## ARTICLE EIGHT

### **OFFICERS**

The officers of the Organization shall be as follows:

President

Vice President

Secretary

Treasurer

Officers shall be elected to two (2) year terms.

The office of President and Vice President shall be filled by a candidate who has served on the Board of Directors for a period of not less than twelve months.

**The President** shall preside at all General membership meetings.

He / she shall be Chairman of the Board of Directors. He / she shall appoint all committees, temporary or permanent. He / she shall see all books, reports and certificates as required by law are properly kept or filed. He / she shall have such powers as may be reasonably construed as belonging to the chief executive of any organization. The President may authorize expenditures of up to six hundred dollars without obtaining Board approval.

**The Vice President :** Shall in the event of the absence or the inability of the President to exercise his / her office become acting President of the Organization with all rights privileges and powers as if he / she had been duly elected President. He / she shall be one of the officers who may sign checks or drafts of the organization.

**The Secretary:** Shall keep the minutes and records of the organization in appropriate books. He / she shall be the official custodian of the records of the organization. It shall be his / hers duty to file and certificate required by any statute, federal or state. He / she shall give all notices to members of the organization. He / she shall present to the membership at any meeting any communication addressed to him / her as Secretary of the organization. He / she shall submit to the Board of directors any communications addressed to him / her as Secretary of the organization. He / she shall chair the nominating committee.

**The Treasurer:** Shall receive and collect all monies due to the organization, to issue receipts from same and to keep accurate records of all receipts. All expenditures of the organizations funds shall be made by check and shall be signed by the Treasurer and either President or Vice President. The treasurer shall keep accurate records of disbursements. The treasurer shall present a financial statement at every Board of Directors meeting and at other times when requested by the Executive Committee. All checks shall require a co-signature.

**ARTICLE NINE**

**SALARIES**

The Board of Directors shall hire and fix the compensation of any and all employees which they in their discretion deem necessary in the conduct of the business of the organization.



## ARTICLE TEN

### COMMITTEES

All committees of this organization shall be appointed by the President and their term of office shall be a period of one year or less, sooner if terminated by the action of the President. The President is considered de facto Chairman of all committees.



## ARTICLE ELEVEN

### **ELECTIONS / NOMINATIONS**

Nominations for officers and trustees shall be made by a Nominating Committee consisting of three (3) members in good standing, one of which shall be the Secretary who shall serve as chair, who shall be appointed by the majority of the Officers and the Board of Directors. The committee shall report the names of two candidates, when possible, for each office to be filled, at the November meeting. Additional nominations may be made from the floor by members in good standing and voting on election night shall be limited to the nominees. ALL nominees must be members in good standing and be approved by the election committee including those nominated from the floor. Nominations may be made from those nominated for other posts. The office of the President and Vice president shall be filled by a candidate who has served on the Board of Directors for a period of not less than twelve months, unless no such candidate is available. Voting is restricted to members in good standing only. The Secretary shall provided the names of those members considered in good standing.

## ARTICLE TWELVE

### AMENDMENTS

These by-laws may be altered, amended, repealed or added to by an affirmative vote of note less than the quorum of Officers and Trustees.



## ARTICLE THIRTEEN

### **FEES FOR PROGRAMS**

The organization shall charge a participation fee for each of the sports or activities run by the organization. If there is a family or families that can not afford these fees the organization shall absorb the cost. The family shall volunteer for the organization whenever possible. Members of the Board of Directors are not required to pay a fee for any intramural program or activity.



## **SPECIAL APPOINTMENTS**

The commissioner of a sport or activity shall be appointed by the President, and who not presently and officer of director of Kings Park youth shall also be appointed as a director of Kings Park Youth and have the same rights and privileges as any elected officer for his / her tenure. This special appointment will terminate thirty days after the last game or activity of that sport, or sooner by action of the President. The outgoing president shall be a Special Advisor for one year with all rights and privileges for one year with all the rights and privileges of an elected director of Kings Park Youth.

